

## Cassie Jones

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Scientific & Regulatory Consultants, Inc. provides a full range of regulatory services for the antimicrobial industry. Our consultants' insight provides scientifically-sound, cost-effective, and timely solutions to routine and complex issues facing our clients. Our collective knowledge base includes experience in industry, laboratories and with government entities. For more information about Scientific & Regulatory Consultants, Inc. visit our website at [www.srcconsultants.com](http://www.srcconsultants.com)

### PROFESSIONAL EXPERIENCE

**Scientific & Regulatory Consultants, Inc.**, Columbia City, IN

2018 - Present

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**Chief Financial Officer** (2020 – Present); promotion

**Operations Analyst** (2018 - 2020)

- Identify and advise management of trends, problems and issues as well as recommended course of action
- Maintain financial records
- Interpret client needs and offer viable solutions
- Manage cyber security and IT issues and needs
- Create marketing document and manage SRC social media account
- Create and present content in management and finance meetings

**STAR Insurance Agency**, Columbia City, IN

2015-2018

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**Insurance Account Executive** (2016-2018)

- Serviced commercial and personal insurance needs of clients
- Performed corporate risk analysis
- Represent clients in coverage, price, and claims negotiations
- Assisted with budget, insurance rates, and pi
- Employee hiring and orientation
- FHA and DORA coordinator
- Website production and management
- Supervised and trained intern staff

**Insurance Sales Intern** (2015-2016)

- Analyzed commercial insurance policies
- Created sales proposals and insurance summaries
- Assisted in sales presentations
- Performed insurance quotes, policy changes and claims inquiries
- Managed client information in AMS 360 Agency Management System

**Seasonal Intern**

- Managed interns and temporary staff
- Created training documents
- Converted paper records into an electronic database
- Created chain of custody and shipping documents for GLP study files

**Young Entrepreneurs Across America**

2013-2015

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**Branch Manager**

- Created and managed a painting company
- Hired and managed 12 employees
- Performed marketing and sales activities

**EDUCATION**

Bachelor's Degree in Business Management, Entrepreneurship and Corporate Innovation, Kelly School of Business, Indiana University  
Bloomington, IN; 2016

**CORPORATE PROFESSIONAL AFFILIATIONS**

British Association of Chemical Specialties (BACS)  
Center for Biocide Chemistries (CBC)  
Household & Commercial Products Association (HCPA)  
International Sanitary Supply Association (ISSA)  
Personal Care Products Council (PCPC)

**PROFESSIONAL DEVELOPMENT**

**American College of Toxicology**

The Introduction and Application of GLP Regulations; 05/19

**Aptera Software**

Social Selling on LinkedIn Training; 01/18

**Catalyst 1440**

Catalyst Leadership Conference; 10/17

**ECG, Inc.**

Convince Me: Persuasion and Negotiation Training; 08/18

**Gladieux Consulting**

Better Business Writing: Add Power to Your Words at Work; 05/18

Better Business Writing; Skill Building; 08/13

**Global Leadership Network**

Global Leadership Summit; 08/20, 08/19, 08/18

**Lewis Way Leadership Development**

Diversity Training; 07/20

**Sandler Training**

Corporate Sales Training; 05/17

**Scientific & Regulatory Consultant, Inc.**

Anti-Bribery; 09/20

EPA 101 Part 1 and 2; 02/19

Child Resistant Packaging; 01/19

**Society of Quality Assurance (SQA)**

Intro to 21 CFR Part 11: Electronic Records; Electronic Signatures; 06/18

**Whitley County Economic Development Corporation**

Leadership Whitley County; 09/16

**Young Leaders of Northern Indiana**

My City Summit; 01/17