

**MICHELLE RHOADES**

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Scientific & Regulatory Consultants, Inc. provides a full range of regulatory services for the antimicrobial industry. Our consultants' insight provides scientifically-sound, cost-effective, and timely solutions to routine and complex issues facing our clients. Our collective knowledge base includes experience in industry, laboratories and with government entities. For more information about Scientific & Regulatory Consultants, Inc. visit our website at [www.srcconsultants.com](http://www.srcconsultants.com)

**PROFESSIONAL EXPERIENCE**

**Scientific & Regulatory Consultants, Inc.,** Columbia City, IN 2013 - Present

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**State Registration Specialist**

- Prepare and submit initial and renewal state registration applications
- Review product labeling
- Maintain professional knowledge of applicable state and EPA federal regulations
- Maintain database programs
- New Employee Training

**University Park Research Incorporated,** Fort Wayne, IN 2011 - 2013

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**Project Coordinator** (2012 – 2013); promotion

- Coordinated human clinical research involving dental products by implementing protocol
  - Proofread draft protocols for inconsistencies, errors, and lack of clarity
  - Communicated with corporate contacts to assure appropriate implementation of protocol
  - Developed research participant schedules
  - Employed and supervised auxiliary personnel
  - Procured clinical materials and supplies
  - Utilized Microsoft Access, Excel, Word, and QuickBooks to organize, record, and sort data

**Clinical Research Associate** (2011 – 2012)

- Collaborated with Project Coordinator to develop schedule for research participants
- Recruited participants for clinical research of dental products
- Utilized Microsoft Access, Excel, and Word to organize, record, and sort data

**University Park Research Center,** Fort Wayne, IN 2000 - 2011

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**Recruitment Manager** (2002 – 2011)

- Collaborated with Project Coordinator to develop schedule for research participants
- Recruited participants for clinical research of dental products
- Employed and supervised auxiliary personnel
- Utilized Microsoft Access, Excel, and Word

### **Project Coordinator (2000 – 2002)**

- Coordinated human clinical research involving dental products by implementing protocol
- Proofread draft protocols for inconsistencies, errors, and lack of clarity
- Employed and supervised auxiliary personnel

## **EDUCATION**

B.S. in Biology, Huntington College (now Huntington University), Huntington, IN; 1995

## **CORPORATE PROFESSIONAL AFFILIATIONS**

American Chemistry Council (ACC) Biocide Panel  
British Association of Chemical Specialties (BACS)  
Household & Commercial Products Association (HCPA) (Formerly CSPA)  
International Sanitary Supply Association (ISSA)  
Personal Care Products Council (PCPC)

## **PROFESSIONAL DEVELOPMENT**

### **ALSTAR**

Mid-year Meeting; 04/16

### **Executrain**

Excel 2010 Tips and Tricks; 10/14

### **Fred Pryor Seminars**

The Women's Conference; 04/14

### **Gladieux Consulting**

Better Business Writing – Business Writing Fundamentals; 03/14  
Business Writing; Skill Building; 08/13

### **Household & Commercial Products Association (HCPA) (Formerly CSPA)**

Mid-Year BizHub; 05/15  
Mid-Year InnoVention; 04/14

### **Indiana University – Purdue University – Fort Wayne (IPFW)**

Professionalism and Etiquette for Business; 10/17  
The Building Blocks of Effective Messages; 08/17

### **National Training Seminars**

The Essentials of Credibility, Confidence, and Composure; 06/15  
8 Steps for Highly Effective Negotiation; Letting the Other Person Have Your Way; 04/15  
How to Facilitate Meetings Effectively; 02/15  
Business Writing Essentials: Make Your Point Clearly & Concisely; 02/15

Mastering Microsoft Excel Macros; 06/14  
How to Manage Priorities & Time; 08/13

**Scientific & Regulatory Consultants, Inc.**

EPA 101: Submission Review, Training, and Overview; 06/16  
NSF Overview; 02/16  
Telephone Etiquette; 02/16  
NOA (Notice of Arrival); 06/15  
CRP (Child Resistant Packaging); 05/14  
US EPA and CA DPR 101; 03/14  
Market Label Review; 03/14

**Webber Training**

Practices and Newer Approaches; 08/13